Court Case Management

Remote Courtroom Scheduling

Reference Tables

October 15, 2012

INTRODUCTION

This section provides information and changes made to the process of remotely scheduling matters. The charts below provide a guideline for specific options presented

Booking type and appearance type options based on a combination of file complexity, Crown election, accused election and intended plea.

The four file complexities that determine booking options:

1. File Ownership
2. Short-Trial Domestic Violence
3. Low Complexity
4. Low Complexity Federal

COMBINATIONS OF MATTERS YOU CAN BOOK REMOTELY

The table below lists all the possible combinations that are permitted to be booked in RCS.

Appearance Type	Booking Type	Accused Plea	Election/Absolute
Bail Hearing	AC or BH	Not Guilty or Reserved	PC Judge
Bail Hearing	AC	Not Applicable	QBJA or QBJJ
Bail Hearing	BH	Not Applicable	QBJA ,BJJ or Reserved
Preliminary Hearing	AC/LC/LCF/SDVM	Not Applicable	QBJA/QBJJ
Summary Disposition	AC or SD	Guilty or Reserved	PC Judge
Summary Disposition	LCF	Not Guilty or Reserved	PC Judge
Summary Disposition	SDVM	Guilty, Not Guilty or Reserved	PC Judge
Trial	AC/LC/LCF/SDVM	Not Guilty	PC Judge

- **AC** - Assignment Court
- **BH** - Bail Hearing
- **LC** - Low Complexity
- **LCF** - Low Complexity Federal
- **SDVM** - Short Domestic Violence Matter
- **SD** - Scheduled Disposition

Appendix D. Booking Options for File Ownership

Summary Offences Only

Complexity / Crown Election	Accused Election	Accused Plea	Booking Type	Appearance Type
File Ownership Files/Accused selected include only Summary Offences	Not Applicable (N/A)	Not Guilty	Assignment Court	Bail Hearing
				Trial
			Low Complexity Federal	Trial
				Summary Disposition
			Bail Hearing	Bail Hearing
		Reserved	Assignment Court	Bail Hearing
				Summary Disposition
			Low Complexity Federal	Summary Disposition
			Scheduled Disposition	Summary Disposition
			Bail Hearing	Bail Hearing
		Guilty	Assignment Court	Summary Disposition
			Scheduled Disposition	Summary Disposition

At Least One Indictable Offence

Complexity / Crown Election	Accused Election	Accused Plea	Booking Type	Appearance Type
File Ownership Files / Accused selected include at least one Indictable Offence	QB Judge & Jury	N/A	Assignment Court	Preliminary Hearing
				Bail Hearing
			Bail Hearing	Bail Hearing
			Low Complexity	Preliminary Hearing
	QB Judge alone	N/A	Assignment Court	Preliminary Hearing
				Bail Hearing
			Low Complexity Federal	Preliminary Hearing
			Bail Hearing	Bail Hearing
	PC Judge	Not Guilty	Assignment Court	Bail Hearing
				Trial
			Low Complexity Federal	Trial
				Summary Disposition
			Bail Hearing	Bail Hearing
		Reserved	Assignment Court	Bail Hearing
				Summary Disposition
			Low Complexity Federal	Summary Disposition
			Scheduled Disposition	Summary Disposition
			Bail Hearing	Bail Hearing
		Guilty	Assignment Court	Summary Disposition
			Scheduled Disposition	Summary Disposition
	Reserved	N/A	Bail Hearing	Bail Hearing

Appendix E. Booking Options for Short Trial Domestic Violence

Summary Offences Only

Complexity / Crown Election	Accused Election	Accused Plea	Booking Type	Appearance Type
Short Trial Domestic Violence Files/Accused selected include only Summary Offences	Not Applicable (N/A)	Not Guilty	Short Domestic Violence Matters	Trial
				Summary Disposition
			Bail Hearing	Bail Hearing
		Reserved	Short Domestic Violence Matters	Summary Disposition
			Scheduled Disposition	Summary Disposition
			Bail Hearing	Bail Hearing
		Guilty	Scheduled Disposition	Summary Disposition
			Short Domestic Violence Matters	Summary Disposition

At Least One Indictable Offence

Complexity / Crown Election	Accused Election	Accused Plea	Booking Type	Appearance Type
Short Trial Domestic Violence Files / Accused selected include at least one Indictable Offence	QB Judge & Jury	N/A	Short Domestic Violence	Preliminary Hearing
			Bail Hearing	Bail Hearing
	QB Judge alone	N/A	Short Domestic Violence	Preliminary Hearing
			Bail Hearing	Bail Hearing
	PC Judge	Not Guilty	Short Domestic Violence	Trial
				Summary Disposition
			Bail Hearing	Bail Hearing
		Reserved	Short Domestic Violence	Summary Disposition
			Scheduled Disposition	Summary Disposition
			Bail Hearing	Bail Hearing
		Guilty	Scheduled Disposition	Summary Disposition
			Short Domestic Violence	Summary Disposition
	Reserved	N/A	Bail Hearing	Bail Hearing

Appendix F. Booking Options for Low Complexity

N/A = Not Applicable

Summary Offences Only

Complexity / Crown Election	Accused Election	Accused Plea	Booking Type	Appearance Type
Low Complexity Files/Accused selected include only Summary Offences	Not Applicable	Not Guilty	Low Complexity	Trial
				Bail Hearing
			Bail Hearing	Bail Hearing
		Reserved	Schedule Disposition	Summary Disposition
			Bail Hearing	Bail Hearing
		Guilty	Scheduled Disposition	Summary Disposition

At Least One Indictable Offence

Complexity / Crown Election	Accused Election	Accused Plea	Booking Type	Appearance Type
Low Complexity Files / Accused selected include at least one Indictable Offence	QB Judge & Jury	N/A	Low Complexity	Preliminary Hearing
			Bail Hearing	Bail Hearing
	QB Judge alone	N/A	Low Complexity	Preliminary Hearing
			Bail Hearing	Bail Hearing
	PC Judge	Not Guilty	Low Complexity	Trial
			Bail Hearing	Bail Hearing
		Reserved	Scheduled Disposition	Summary Disposition
			Bail Hearing	Bail Hearing
		Guilty	Scheduled Disposition	Summary Disposition
	Reserved	N/A	Bail Hearing	Bail Hearing

Appendix G. Booking Date Ranges for Court Services

- Days are court business days (not calendar days)
- Weeks or months are calendar duration

Calgary

- Federal matters scheduled for disposition in Calgary must be scheduled into Courtroom 307.

Booking Type	Appearance Type	Date Range	
		Minimum	Maximum
Assignment Court	Trial	6 weeks	9 months
	Preliminary Hearing	6 weeks	9 months
	Scheduled Disposition	3 days	9 months
	Bail Hearing	3 days	9 months
Low Complexity	Trial	6 weeks	9 months
	Preliminary Hearing	6 weeks	9 months
Low Complexity Federal	Trial	6 weeks	9 months
	Preliminary Hearing	6 weeks	9 months
	Scheduled Disposition	3 days	9 months
Short Domestic Violence Matters	Trial	6 weeks	4 months
	Preliminary Hearing	6 weeks	4 months
	Scheduled Disposition	3 days	9 months
Bail Hearing	Bail Hearing	3 days	9 months
Scheduled Disposition	Scheduled Disposition	3 days	9 months
Pre Trial Conference		8 weeks	10 weeks

Edmonton

Booking Type	Appearance Type	Date Range	
		Minimum	Maximum
Assignment Court	Trial	6 weeks	8 months
	Preliminary Hearing	6 weeks	8 months
	Scheduled Disposition	3 days	3 months
	Bail Hearing	3 days	8 months
Low Complexity	Trial	6 weeks	4 months
	Preliminary Hearing	6 weeks	4 months
Low Complexity Federal	Trial	6 weeks	6 months
	Preliminary Hearing	6 weeks	6 months
	Scheduled Disposition	3 days	3 months
Short Domestic Violence Matters	Trial	6 weeks	6 months
	Preliminary Hearing	6 weeks	6 months
	Scheduled Disposition	3 days	3 months
Bail Hearing	Bail Hearing	3 days	6 months
Scheduled Disposition	Scheduled Disposition	3 days	3 months
Pre Trial Conference (PTC)		8 weeks	10 weeks

Okotoks

Booking Type	Appearance Type	Date Range	
		Minimum	Maximum
Low Complexity	Trial	6weeks	12 months
	Preliminary Hearing	6weeks	12 months

Wetaskiwin

Booking Type	Appearance Type	Date Range	
		Minimum	Maximum
Low Complexity	Trial	5 weeks	6 months
	Preliminary Hearing	5 weeks	6 months